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DESKTOP AIRDESK ASSEMBLY INSTRUCTIONS



Dear Customer,

Thank you for purchasing your AirDesk. I hope you will enjoy using your AirDesk as much as I enjoy using my AirDesks. 100% of our business is run from AirDesks. I am in a recliner now typing this on an AirDesk.

I would like to hear from you. Please feel free to contact me with your feedback or if you have any questions. If you are happy with your AirDesk, tell your friends, if you are unhappy, tell me. Thank You and Enjoy !

Sincerely, Ed MacLeod, Inventor, President

Ed@AirDesks.com

Patent pending

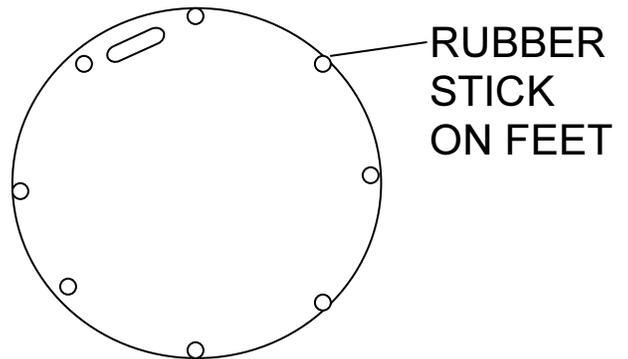
AIRDESK PARTS LIST

- 1 Round Steel Base with Chrome Fittings**
- 1 Long Stainless Steel Tubes (Vertical Mast)**
- 2 Arm, Hub Assemblies**
- 1 VESA Mount Arm (with big black knob)**
- 3 Flat Head Screws**
- 4 Vesa Mount Screws**
- 1 Acrylic Vesa Mount Plate**
- 1 Acrylic Keyboard Tray**
- 1 Acrylic Mouse Platform**
- 3 Height Adjuster Rings**
- 3 Ring Thumb Screws**
- 2 Black Screw in Tray Stops**
- 5 Hand Knobs**
- 2 Cross Fittings (large black cylinders)**
- 3 “L” Wrenches**
- 4 Velcro Cable Management Straps**
- 2 Pair of round Velcro Keyboard Attachments**
- 8 Stick on Rubber Disk Feet, optional**

ASSEMBLY INSTRUCTIONS

1) For hard floors, attach the 8 rubber feet. (optional)

Peel and stick the 8 feet to the base bottom as shown. This is only required for slippery floor surfaces such as hardwood or stone tile. This step is not desirable for carpeting.

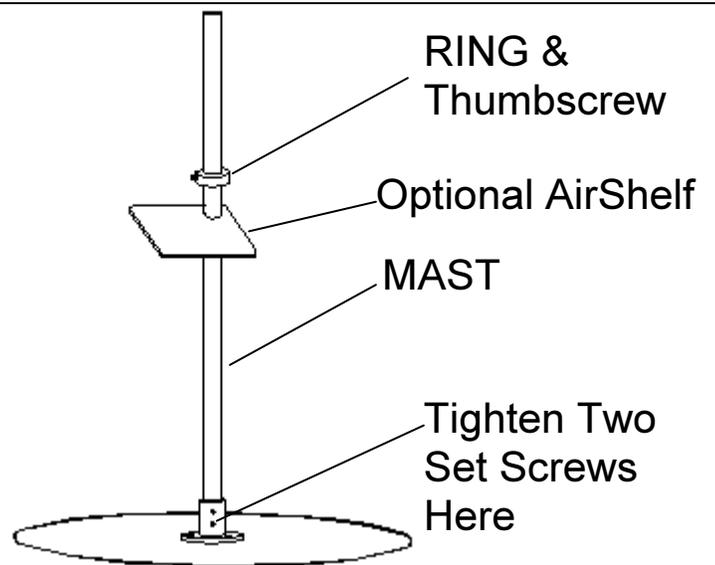


2) Install Base Tube, Shelf, and Locking Ring

With the smaller "L" wrench provided, loosen the two setscrews in the base fitting then insert the long stainless steel Mast. Tighten the two setscrews. The base tube should not slip out of the base when lifted.

If you have one, you may want to slide your AirShelf onto the Mast at this point. Carefully use a twisting sliding motion. It is meant to be a tight fit. **It is important to keep the shelf perpendicular to the mast.** Wiggle and push gently to get it started.

Slide a Height Adjustment Ring onto the vertical tube, install and tighten the Thumbscrew. This ring controls the height of each arm.



3) Attach the three Trays to the three Arm Assemblies.

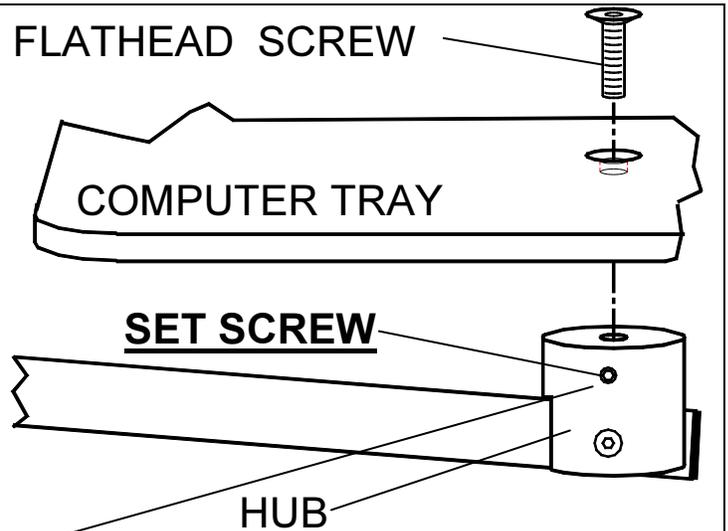
Note: the keyboard arm is the longest and is oval. The Monitor Arm is shorter and round. The mouse arm is shorter and oval. These are usually labeled.

First attach the tray to the black HUB with the FLAT HEAD SCREW, GENTLY TIGHTEN THE SCREW with the larger "L" wrench.

IMPORTANT

Next, tighten the SETSCREW in the side of the black HUB with the smaller "L" wrench. This locks the FLAT HEAD SCREW.

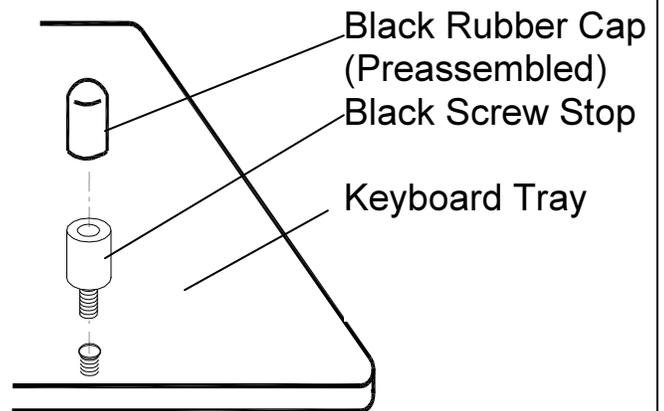
The TRAY should rotate easily on the HUB and the FLAT HEAD SCREW should not loosen or tighten.



4) Install The Two Screw Stops on Keyboard Tray

Fully screw the 2 Black Screw Stops into the Computer Tray as shown.

The Stops prevent your laptop computer from sliding off when positioned at steep angles.



5) Install Arms on Mast

Slide the Arm assemblies onto the vertical mast.
Install and Tighten the Hand Screws.

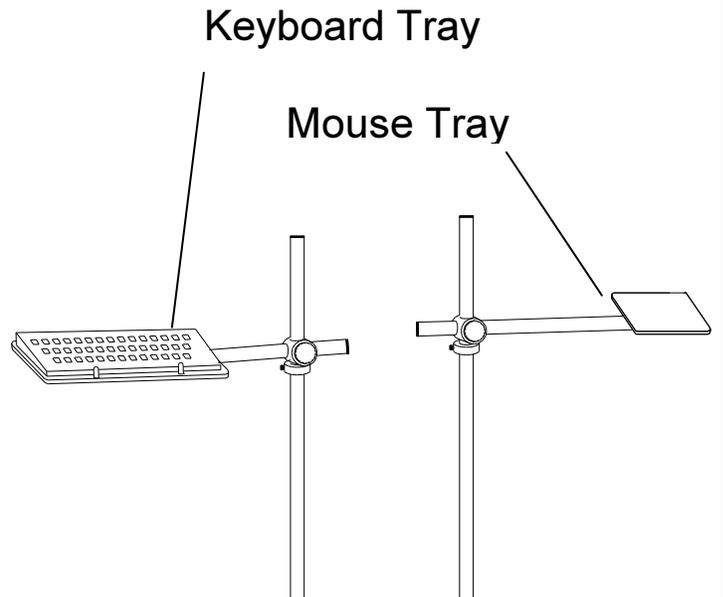
One Handscrew allows you to adjust the length as well as the rotation of the arm. The patent pending design gives you infinite adjustment capability. Your Notebook computer and mouse pad will be positioned exactly where you want it. You won't have to compromise comfort!

Slide the cross fitting down onto the vertical mast.

Use the Locking Rings to adjust the height of the arms.

Install the Velcro Dots to the Keyboard Tray.

Place your keyboard on the keyboard tray.
Locate two flat surfaces near the top of the Keyboard where it touches the tray. Peel off the protective paper and place the mated hook and loop Velcro Dots on these spots. Place the keyboard on the tray to transfer the dot. Press the dots firmly in place. Test the security of the keyboard.



7) Install The LCD Monitor Arm

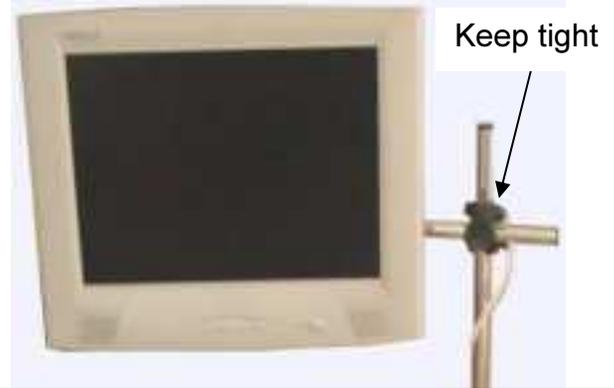
Attach the VESA mountin plate to your monitor with the four screws provided. Line up the mounting holes that match your monitor.

Slide the remaining adjuster ring onto the upright mast. Slide the arm's cross fitting onto the mast.

!! ALWAYS make the large black knob very tight so that it prevents rotation of the arm.

Note, your mounting plate may vary somewhat from the one shown.

You may remove the base of your monitor for a clean look. Refer to your owners manual.



7) Using Your AirDesk

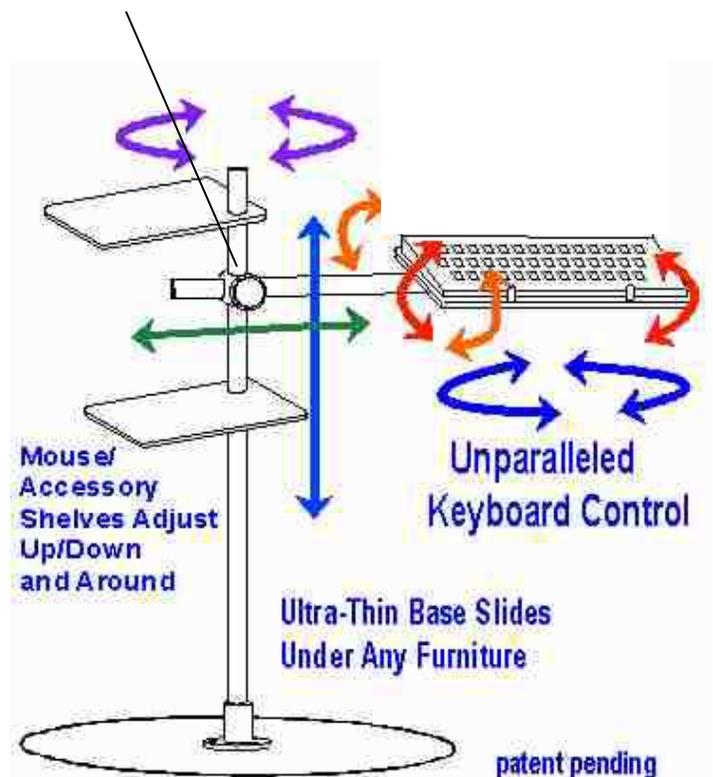
The AirDesk is amazingly versatile. You can swivel, swing, and adjust it so that your equipment is placed in the perfect position.

The Keyboard and Mouse arms have been custom machined into an oval shape to maximize the flexibility of computer table positioning. Adjust the tilt with the Knob that tightens on the arm. Looser means more tilt.

Lock the desired height of the trays by tightening the thumbscrew in the Height Adjustment and Locking Ring. The mouse are may be above or below the keyboard arm, your choice.

Feel free to position the base under furniture or roll over it with your office chair. We designed it for this purpose.

Use this knob to adjust the Length and Rotation of the keyboard and mouse arms



8) Cable Management Straps

As an added bonus to our highly valued customers (you). We have provided convenient Velcro Cable Management Straps. To use them simply wrap them around your cables and the arm and mast. Now those unsightly cables are finally under control.

Troubleshooting

If you find your AirDesk to be unstable, try shortening the Monitor Arm. This puts more weight over the base and increases stability. You may also place your furniture leg on the base.

Please contact us at customerservice@airdesks.com if you have any problems at all. We take pride in the quality of our customer service.

In the very rare event that you want to return your AirDesk,

Please email us first and include the Order ID number, pack the unit well and write your order ID number on the box. Sorry, we do not pay for shipping. Ideally you did not remove the protective paper from the acrylic and you reused our original packing. Please include your order ID with all communications to help us serve you.

THANK YOU AGAIN, ENJOY!